

Code of Ethics

The Columbia-Willamette Beagle Club, recognizing our responsibility to the Beagle and the Beagle enthusiast, sets forth this code of ethics to reflect the desire of the membership to:

- keep the Beagle sound, healthy and free of hereditary diseases;
- maintain the working ability of the Beagle;
- conform to the American kennel Club's published Standard of the breed;
- be honest in the evaluation of animals used for breeding and/or offered for sale;
- exercise truth in advertising; and
- exercise good sportsmanship in all activities involving Beagles.

It is the intent of the membership of the Club to support and promote breeding programs which would continue to improve the quality of the breed. To this end, careful attention must be paid to the soundness, natural ability, tractability and conformation of the sire and dam of each litter. In order to establish minimum criteria for demonstrating these characteristics, the following method of evaluating suitability of stud dogs and brood bitches for breeding programs is suggested. Stud dogs and brood bitches must:

- be AKC registered or registered with a foreign registry;
- be clear of any hereditary disorders such as epilepsy;
- be sound in temperament as well as conformation; and
- have proven their ability to contribute to the breed through having earned conformation points, or working titles and/or have at least four dogs in their pedigree within three generations that have earned such distinctions.

Columbia-Willamette Beagle Club strongly recommends that its members adhere to the following:

- use stud dogs and service brood bitches that meet the above qualifications;
- purchase puppies whose sire and dame have likewise been qualified;
- assure the general health of the sire and dam at the time of breeding and whelping;
- guarantee the general health of the puppies at the time of sale;
- never supply puppies for resale to pet stores or other wholesale outlets;
- use the Limited Registration option and spay/neuter contracts for all but the best quality puppies in each litter, and any puppies sold to strictly pet homes; and
- exercise truth in advertising.

In addition to maintaining the strictest policies in breeding programs, members of the Columbia-Willamette Beagle Club desire to promote the Beagle by exercising the highest standard of good sportsmanship. This standard includes:

- cheerful willingness to help newcomers and observers of the breed;
- refraining from public expression of negative remarks about fellow exhibitors; and
- gracious winning as well as gracious losing.

Columbia-Willamette Beagle Club



Constitution and By-Laws

Constitution and By-Laws

Adopted March 17th, 1993

Amended: February 1994, August 1994, December 1995, March 1999,
September 2000, February 2001, June 2003, May 2014

CONSTITUTION

ARTICLE 1. NAME AND OBJECTS

Section A. The name of the club shall be Columbia-Willamette Beagle Club.

Section B. The objects of the club shall be to:

1. encourage and promote quality in the breeding of purebred Beagles, and to do all possible to bring their natural qualities to perfection;
2. to urge members and breeders to accept the standard of the breed as approved by the American Kennel Club as the only standard of excellence by which the beagle shall be judged;
3. to do all in its power to protect and advance the interests of the breed by encouraging sportsmanlike competition at dog shows, obedience and field trials, and other performance events; and to foster at all meetings and events, relationships which embody the highest standards of sportsmanship and cooperation;
4. to conduct sanctioned and licensed specialty shows, obedience trials and tracking tests under the rules of the American Kennel Club;
5. to encourage the training of judges;
6. to provide a social outlet for Beaglers who share common interests and to actively encourage and support newcomers to the Beagle breed and the sport of dogs;
7. to cooperate with other groups with similar purposes.
8. to help educate the public about our breed, the beagle, during any and all events this club provides;
9. to help prevent cruelty to animals through such programs as Beagle Rescue and providing information during events in which this club sponsors.

Section C. The Club shall not be conducted or operated for profit

the property of the Club nor any proceeds thereof nor any assets of the Club shall be distributed to any members of the Club. But after payment of the debts of the Club, its property and assets shall be given to a charitable organization for the benefit of dogs as selected by the Board of Directors.

ARTICLE IX. ORDER OF BUSINESS

Section 1. At meetings of the Club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

- Reading of the minutes of the last meeting
- Report of the President
- Report of the Secretary
- Report of the Treasurer
- Reports of Committees
- Election of Board and Officers (at annual meeting)
- Election of new members
- Unfinished business
- New business
- Adjournment

Section 2. At meetings of the Board, the order of business, unless otherwise directed by the majority vote of those present, shall be as follows:

- Reading of the minutes of the last meeting
- Report of the Secretary
- Report of the Treasurer
- Reports of Committees
- Unfinished business
- New business
- Adjournment

Article X. Parliamentary Authority

Section 1. The rules contained in the current edition of Roberts Rules of Order, Newly Revised, shall govern the Club in all cases to which they are applicable and in which they are not inconsistent with these By-laws and any other special rules of order the Club may adopt.

hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such a case, the suspension shall not restrict the defendant's right to appear before his/her fellow members at the ensuing Club meeting which considers the Board recommendation. Immediately after the Board has reached a decision, its findings shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the Board decision and penalty, if any.

Section 4. Expulsion. Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a Board hearing and upon the Board's recommendation as provided in Section 3 of this Article. Such proceeding may occur at a regular or special meeting of the Club to be held within 60 days, but not earlier than 30 days, after the date of the Board's recommendation to expel. The defendant shall have the privilege of appearing in his/her own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the Board's findings and recommendations and shall invite the defendant, if present, to speak in his/her own behalf if he/she wishes. The meeting shall then vote by secret ballot on the proposed expulsion. A 2/3 majority vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the Board's suspension shall stand.

ARTICLE VII. AMENDMENTS

Section 1. Amendments to the Constitution and By-Laws may be proposed by the Board of Directors or by written petition addressed to the Secretary and signed by twenty percent (20%) of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board and must be submitted to the Members with recommendations of the Board by the Secretary for a vote within three months of the date when the petition was received by the Secretary.

Section 2. The Constitution and By-laws may be amended by a 2/3 vote of the members present and voting at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and provided to each member at least ten days prior to the date of the meeting.

ARTICLE VIII. DISSOLUTION

Section 1. The Club may be dissolved at any time by the written consent of not less than a 2/3 vote of the members. In the event of a dissolution of the Club other than for the purposes of reorganization whether voluntary or involuntary, or by operation of the law, none of

and no part of any profits or remainder or residue from dues or donations to the Club shall inure to the benefit of any member.

Section D. The members of the Club shall adopt and may from time to time revise such by-laws as may be required to carry out these objects.

BY-LAWS

ARTICLE 1. MEMBERSHIP

Section 1. Eligibility. There shall be five types of membership.

- (a) **General Member** - This type of membership is open to all persons eighteen (18) years of age and older who live in the club's geographical territory, who are in good standing with the American Kennel Club and who subscribe to the purposes of this Club.
- (b) **Supporting Member** - This type of membership is a non-voting membership for people who wish to support the work of the Club but are unable to attend meetings. Supporting Members receive the newsletter and are listed as Supporting Members in any Club publication that lists Members.
- (c) **Junior Member** - This type of membership is open to all persons ten (10) through seventeen (17) years of age. A Junior member shall be a non-voting member and shall not be eligible to hold elective office. A Junior member may automatically convert to general member upon reaching his/her eighteenth (18th) birthday.
- (d) **Honorary Member** - This type of membership is bestowed upon a person who has made a significant contribution to the Beagle breed and to the Columbia-Willamette Beagle Club. This is not an honor to be given lightly. An Honorary Member will have all rights and privileges pertaining to membership without the requirement of payment of dues. This is a non-transferable, life membership. Any 5 general members, in good standing, may nominate an individual. Nominations will be made in the form of a letter outlining the potential honoree's contributions and must be submitted to the Secretary with all 5 signatures of those nominating the potential honoree. The letter will be read to the membership present at the next annual meeting and the individual will be voted upon. Affirmative votes of 2/3 of the general members present and voting shall be required to approve the nominee. If approved by the general membership, a certificate of Honorary Membership will be presented to the honoree.
- (e) **Limited Member** - This type of membership is a non-voting

membership. The member is limited to the privileges at the event the member is attending and is only a club member while attending this event. A limited membership shall be described as a subscriber, a competitor, seminar attendee and/or a student.

General Membership is restricted to people who live in the Club's geographical territory. General members who live outside the geographical territory who joined the Club prior to October 1, 2003 are grandfathered and remain General Members as long as they maintain continuous membership. General members who join after September 30, 2003 and then move out of the geographical territory will convert to Supporting Members.

The Club's geographical territory as defined by the AKC runs along Interstate 5 from Longview to the Eugene area. CWBC has determined this to include the Washington counties of Clark, Cowlitz, and Skamania, and the Oregon counties of Benton, Clackamas, Columbia, Hood River, Lane, Linn, Marion, Multnomah, Polk, Washington, and Yamhill.

Section 2. Dues. General membership dues shall be \$20.00 for one year for an individual and \$25.00 for one year for two or more people of the same household. Dues for individual Junior members are \$5.00. Dues for Supporting Members shall be \$20.00 whether individual or two or more people of the same household. Dues are payable on or before the 1st day of October. Each adult member of a family is entitled to one vote. No members may vote whose dues are not paid for the current year. During the month of August, the treasurer shall send to each member a statement of his/her dues for the ensuing year. Dues for any member elected between July 1 and October 1 shall constitute dues for the entire subsequent year. Dues for Limited members shall be \$3.00 and will be due at the time of registration for the specific event for which the individual is registering. Dues are non-refundable.

Section 3. Election of Membership. Each applicant for membership shall apply on a form as approved by the Board of Directors and which shall provide that the applicant agrees to abide by these constitution and by-laws, the Club Code of Ethics, and the rules of the American Kennel Club. The application shall state at a minimum the name, address and occupation of the applicant and it shall carry the carefully considered endorsement of two members in good standing. Accompanying the application, the prospective member shall submit a signed Code of Ethics, and dues payments for the current year.

All applications are to be filed with the Membership Chair and notice of each application is to be read at the first meeting of the Club following its receipt. At the next Club meeting, the application will be voted upon

ARTICLE V. COMMITTEES

Section 1. The Board may each year appoint standing committees to advance the work of the Club in such matters as specialty shows, obedience trials, trophies, annual awards, membership, and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the Board. Special committees may also be appointed by the Board to aid on particular projects.

Section 2. Any committee appointment may be terminated by a majority vote of the full membership of the Board upon written notice to the appointees; and the Board may appoint successors to those persons whose services have been terminated.

ARTICLE VI. DISCIPLINE

Section 1. American Kennel Club Suspension. Any member who is suspended from the privileges of the American Kennel Club automatically shall be suspended from the privileges of this Club for a like period.

Section 2. Charges. Any member may prefer charges against a member for alleged misconduct prejudicial to the best interest of the Club. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$10, which shall be forfeited if such charges are not sustained by the Board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the Board or present them at the Board meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interests of the Club it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges, it shall fix a date of a hearing by the Board not less than three nor more than 6 weeks thereafter. The Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his/her own defense and bring witnesses if he/she wishes.

Section 3. Board Hearing. The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained after the hearing all the evidence and testimony presented by the complainant and defendant, the Board may by a majority vote of those present suspend the defendant from all privileges of the Club for not more than six months from the date of the

the annual meeting and shall continue through the election at the next annual meeting.

Section 2. Annual Meeting. The annual meeting shall be held in the month of October at which officers and directors for the ensuing year shall be elected by secret, written ballot from among those nominated in accordance with Section 4 of this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to his successor in office all properties and records relating to the office within 30 days after the election.

Section 3. Nominations. No person may be a candidate in a Club election who has not been nominated. During the month of July the Board shall select a Nominating Committee consisting of three members and two alternates, not more than one of whom may be a member of the Board. The Secretary shall immediately notify the committee members and the alternates of their selection. The Board shall name a chairperson of the committee and it shall be such person's duty to call a committee meeting which shall be held on or before the August meeting.

- a) The Committee shall nominate one candidate for each office and position on the Board and, after securing consent of each person so nominated, shall immediately report their nominations to the Secretary in writing.
- b) Upon receipt of the nominating Committee's report, the Secretary shall, before the September meeting, notify each member in writing of the candidates so nominated.
- c) Additional nominations may be made at the September meeting by any member in attendance provided that the person so nominated does not decline when their name is proposed, and provided further that if the proposed candidate is not in attendance at the meeting, the proposer shall present to the Secretary a written statement from the proposed candidate signifying willingness to be a candidate. No person may be a candidate for more than one position.
- d) Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

Section 4. Elections. The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The nominated candidates for the other positions on the Board who receive the greatest number of votes for each position shall be declared elected.

and affirmative votes of 2/3 of the members present and voting by secret ballot at that meeting shall be required to elect the applicant.

Applicants for membership who have been rejected by the club may not reapply within six months after such rejection.

Section 4. Termination of Membership. Memberships may be terminated:

- a) *by resignation.* Any member in good standing may resign from the club with written notice to the Membership Chair.
- b) *by lapsing.* A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 60 days after the first day of the fiscal year. However, the Board may grant an additional 60 days grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote at any Club meeting whose dues are unpaid as of the date of that meeting.
- c) *by expulsion.* A membership may be terminated by expulsion as provided in Article VI of these by-laws.

ARTICLE II. MEETINGS AND VOTING

Section 1. Club Meeting. Meetings of the Club shall be held monthly at such hour and place as may be designated by the Board of Directors. Written notice of each such meeting shall be provided at least 10 days prior to the date of the meeting. The quorum for such meetings shall be 10% of the General members in good standing.

The Club's General meetings are open to the public. At the discretion of the president, people who are not General members may participate in the General meetings. Nothing in this clause is meant to imply that anyone other than General and Honorary members may vote at club meetings and elections.

Section 2. Special Club Meeting. Special Club meetings may be called by the President, or by a Majority vote of the members of the Board who are present and voting at any regular or special meeting of the Board; and shall be called by the Secretary upon request of a petition signed by five members of the Club who are in good standing. Such special meetings shall be held at such place, date, and hour as may be designated by the person or persons authorized herein to call such meetings. Written notice of such a meeting shall be mailed by the Secretary at least five (5) days and not more than fifteen (15) days prior to the date of the meeting, and said notice shall state the purpose of the meeting, and no other Club business may be transacted thereat. The quorum for such a meeting shall be 20% of the General membership in good standing.

Section 3. Board Meetings. Meetings of the Board of Directors shall be held monthly at such hour and place as designated by the Board. Written notice of each such meeting shall be provided at least 10 days prior to the date of the meeting. The quorum for such a meeting shall be a majority of the Board.

The Board of Directors may conduct its business by Mail, FAX, Email, or Telephone Conference call through the Secretary. Items discussed may not be voted upon until the next Board Meeting when the majority of the Board is present.

Section 4. Special Board Meetings. Special meetings of the Board may be called by the President; and shall be called by the Secretary upon receipt of a written request signed by at least three (3) members of the Board. Such special meetings shall be held at such time, date, and hour as may be designated by the person authorized herein to call such meetings. Written notice of such a meeting shall be mailed by the Secretary at least five (5) days and not more than fifteen (15) days prior to the date of the meeting, and said notice shall state the purpose of the meeting, and no other Club business may be transacted thereat. The quorum for such a meeting shall be a majority of the Board.

Section 5. Voting. Each General and Honorary Member in good standing whose dues are paid for the current year shall be entitled to one vote at any special or regular Club meeting (not Board meetings) at which s/he is present. In compliance with AKC directives, proxy voting will not be permitted at any Club meeting or election.

ARTICLE III. DIRECTORS AND OFFICERS

Section 1. Board of Directors. The Board shall be comprised of the officers, all of whom shall be General or Honorary members in good standing, and all of whom shall be elected for one year terms; and two other persons, both of whom shall be members in good standing who shall be elected for alternating two year terms, with one member being elected in even-numbered years and one member being elected in odd-numbered years. All members of the Board shall be elected at the Club's annual meeting as provided in Article IV and shall serve until their successors are elected. General management of the Club's affairs shall be entrusted to the Board of Directors.

Section 2. Officers. The Club's officers, consisting of the President, Vice President, Secretary and Treasurer, shall serve in their respective capacities both with regard to the Club and its meetings, and the Board and its meetings.

a) The President shall preside at all meetings of the Club and the

Board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these by-laws.

- b) The Vice-President shall have the duties and exercise the powers of the President in case of the President's death, absence or incapacity.
- c) The Secretary shall keep a record of all meetings of the Club and of the Board and of all matters of which record shall be ordered by the Club. He/she shall have charge of all correspondence, notify members of meetings, notify new members of their election to membership, notify the Board of Directors of their election to office, keep a roll of the members of the Club and their addresses, and carry out other such duties as are prescribed by these by-laws.
- d) The Treasurer shall collect and receive all moneys due or belonging to the Club. Moneys shall be deposited in a bank designated by the Board, in the name of the Club. The books shall at all times be open to inspection by the Board and a report shall be given at every meeting of the condition of the Club's finances and every item of receipt or payment not before reported; at the annual meeting an accounting shall be rendered of all moneys received and expended during the previous fiscal year.
- e) The officers of the Secretary and Treasurer may be held by the same person in which case, the board shall be comprised of the officers and four other persons.

Section 3. Vacancies. Any vacancy occurring on the Board or among the officers during the year shall be filled until the next annual election by a majority vote of all the then members of the Board at its first regular meeting following the creation of such vacancy, or at a special Board meeting called for that purpose; except that a vacancy in the office of President shall be filled automatically by the Vice-President and the resulting vacancy in the office of Vice President shall be filled by the Board. A Board position is considered vacant if the Board Member is absent from five scheduled Board meetings during the Club's fiscal year. This includes scheduled Board meetings that cannot be held because of lack of quorum.

ARTICLE IV. THE CLUB YEAR, ANNUAL MEETINGS, ELECTIONS

Section 1. Club Year. The Club's fiscal year shall begin on the first day of October and end on the last day of September. The Club's official year shall begin immediately at the conclusion to the election at